



Republic of the Philippines
Province of Davao Oriental
OFFICE OF THE PROVINCIAL GOVERNOR
Capitol Hill, City of Mati
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EXECUTIVE ORDER NO. 07
Series of 2023

**RECONSTITUTING THE LOCAL FINANCE COMMITTEE (LFC) OF THE
PROVINCIAL GOVERNMENT OF DAVAO ORIENTAL**

By virtue of the powers vested in me by Republic Act No. 7160 (Local Government Code of 1991) and its implementing rules and regulations (IRR), **I, NIÑO SOTERO L. UY, JR.**, Governor of the Province of Davao Oriental, orders as follows:

SECTION 1: Composition. – Pursuant to Section 316, Title V, Book II of R.A. No. 7160, and as further delineated in Article 412, Rule XXXIV of its IRR, the Local Finance Committee of the Provincial Government of Davao Oriental is hereby reconstituted and shall have the following composition:

Chairman: **Mr. Freddie C. Bendulo**
Provincial Planning and Development Coordinator

Members: **Ms. Eleanor B. Balili**
Provincial Budget Officer

Engr. Maria Victoria G. Rodriguez
Provincial Treasurer

SECTION 2: Functions. – The LFC shall exercise the following functions:

- a. Perform duties and responsibilities set forth under the R.A. 7160 and its IRR;
- b. Identify other viable sources for revenue generation and shall formulate and recommend for approval of the Governor, the implementing policies, guidelines, procedures and strategies to attain the objectives therefor.

In the performance of its functions, the LFC is authorized to utilize the services, technical knowledge and expertise of the departments/offices of this provincial government.

SECTION 3: Secretariat. – The LFC Secretariat is hereby constituted and shall be composed of the following, namely:

Head: **Ms. Emelia C. Barrera**, Technical Assistant
Mr. Jonathan E. Templa, OIC-Prov'l. Admin., PADO
Ms. Princess Gayle B. Butlig, SAO, PBO
Mr. Kent Dan J. Albite, PDO IV, PPDO
Mr. Rikk Nicholson M. Nalzar, EA III, PGO
Ms. Mary Eunice A. Peña, SAA IV, PACCO

Mr. Julius C. Esdreton, AO IV, PBO

Ms. Divina Q. Albuena, EMS I, ENRO

The LFC Secretariat shall have the following duties and responsibilities:

- a. Attend all scheduled LFC meetings/activities, take the Minutes of all official proceedings and produce the necessary documents (resolutions, certificate, etc.), as directed by the LFC;
- b. Determine the parties/entities to be invited to the LFC meeting or conference, prepare and deliver corresponding letters-invitation for their attendance thereto;
- c. Keep a record of all transcribed Minutes of all meetings and furnish the same to the concerned parties/agencies as may be deemed necessary by the LFC;
- d. Evaluate all proposals submitted to the LFC, appraise their validity and make the necessary recommendations, for its consideration;
- e. Prepare the date, time, venue and agenda of the meeting, as approved by the LFC Chair;
- f. Prepare request letters for papers/reports/documents required by the LFC and transmit the same to concerned departments/offices for their compliance thereof;
- g. Take custody of all documents submitted to the LFC, ensuring that they are intact and free from any tampering or unauthorized disclosure prior to the scheduled meetings; and
- h. Perform such other functions as may be required by the LFC.

SECTION 4: Meetings. – The LFC shall conduct its regular meeting every first Tuesday of the month, without prejudice to the conduct of special meetings any time as may be deemed necessary by the Chairman or as directed by the Governor.

SECTION 5: Operational Expenses and Funding. – The members of the LFC and its Secretariat are hereby authorized to claim honoraria and/or incidental expenses for services rendered relative to this Order in addition to their regular duties and responsibilities, and for work beyond office hours or performed outside of official station, subject to the usual accounting and auditing rules and regulations, chargeable against the budgetary allocation of the Committee. The honoraria rates are as follows:

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|------------------------------------|---|----------------|
| ▪ LFC Members and Head Secretariat | - | P 10,000/month |
| ▪ Secretariat | - | P 6,000/month |

SECTION 6: Repealing Clause. – Previous executive issuances/orders inconsistent with the provisions of this Executive Order are hereby repealed, superseded or modified accordingly.

SECTION 7: Effectivity Clause. – This Executive Order shall take effect immediately upon its approval.

DONE on 28th of JULY, 2023 at the City of Mati, Davao Oriental, Philippines.


NIÑO SOTERO L. UY, JR.
Provincial Governor