



Republic of the Philippines
Province of Davao Oriental

OFFICE OF THE PROVINCIAL GOVERNOR

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EXECUTIVE ORDER NO. 06
Series of 2023

AN ORDER RECONSTITUTING THE HUMAN RESOURCE MANAGEMENT PROMOTION AND SELECTION BOARD (HRMPSB) AND DESIGNATING PRINCIPAL AND ALTERNATE REPRESENTATIVE OF THE PROVINCIAL GOVERNOR, THUS AMENDING EXECUTIVE ORDER NO. 2, SERIES OF 2022, ENTITLED "AN ORDER RECONSTITUTING THE HRMPSBs AND DESIGNATING PRINCIPAL AND ALTERNATE REPRESENTATIVE OF THE GOVERNOR"

WHEREAS, Section 77 of the Local Government Code of 1991 stipulates that *"the Chief Executive of every local government unit shall be responsible for human resources and development in his unit and shall take all personnel actions in accordance with the Constitutional provisions on civil service, pertinent laws, and rules and regulations thereon, including such policies, guidelines, and standards as the Civil Service Commission may establish"*;

WHEREAS, the Civil Service Commission issued the Memorandum Circular no. 14, known as the "2017 Omnibus Rules on Appointments and Other Human Resource Actions, revised July 2018," or otherwise known as the ORAOHRA Guidelines, to govern the preparation, submission of, and actions to be taken on appointments and other human resource movement in the Philippine government;

WHEREAS, pursuant to Section 84 of the Civil Service Commission – MC No. 14, provides that each agency may constitute two (2) Human Resource Management Promotion and Selection Boards (HRMPSBs): one (1) for the First Level and the Second Level positions, and one (1) for the Second Level Executive/Managerial positions;

WHEREAS, the Davao Oriental Executive Order No. 6, series of 2018, entitled *"An Order Reorganizing the Human Resource Merit Promotion and Selection Board (HRMPSB) of the Provincial Government of Davao Oriental"* was issued in adherence to the CSC MC No. 14 of year 2018;

WHEREAS, under Section 88 of the CSC MC No. 14, prescribes the composition of the Human Resource Merit Promotion and Selection Board (HRMPSB) for the NGAs, SUCs, GOCCs, and LGUs;

WHEREAS, pursuant to Section 88 of the Circular also provides, that in the absence of the Local Chief Executive, representative(s) may be authorized to act on his behalf as the Chairperson of the HRMPSB;

NOW, THEREFORE, I, NIÑO SOTERO L. UY, JR., Governor of the Province of Davao Oriental, by virtue of the powers vested in me by law, and in conformity with the foregoing do hereby order:

Section 1. *Reconstitution and Composition of the two (2) Human Resource Merit Promotion and Selection Boards (HRMPSBs) – The Davao Oriental HRMPSBs is hereby reconstituted and shall be composed of the following, viz:*

MEMBERS	FIRST and SECOND LEVEL POSITIONS	EXECUTIVE/MANAGERIAL POSITIONS
Chairperson	<ol style="list-style-type: none"> 1. The Local Chief Executive, or his/her authorized representative. 2. Vice Governor or his/her authorized representative (if the vacant position is in his/her Office or in the Office of the Sangguniang Panlalawigan). 	<ol style="list-style-type: none"> 1. The Local Chief Executive, or his/her authorized representative. 2. Vice Governor or his/her authorized representative (if the vacant position is in his/her Office or in the Office of the Sangguniang Panlalawigan).
Members	<ol style="list-style-type: none"> 1. Head of the organizational unit/department where the vacancy exists, or his/her designated alternate. 2. Human Resource Management Officer (HRMO) or the Career Service employee directly responsible for recruitment, selection, and placement, or his/her designated alternate. 3. President of the duly accredited employees association of the agency, or his/her designated alternate. 	<ol style="list-style-type: none"> 1. One (1) Head of the organizational unit/department where the vacancy exists, or his/her designated alternate, and one (1) head of another organizational unit/department to stand as another office representative. 2. Human Resource Management Officer (HRMO) or the Career Service employee directly responsible for recruitment, selection, and placement, or his/her designated alternate. 3. President of the duly accredited employees association of the agency, or his/her designated alternate.

Section 2. *Functions* – the Davao Oriental HRMPSBs shall continue performing the duties and responsibilities specified in the Executive Order No. 6, series of 2018, and pursuant to the CSC Memorandum Circular No. 14, series of 2018.

Sec. 85. The HRMPSB shall assist the appointing officer/authority in the judicious and objective selection of candidates for appointment in the agency in accordance with the approved Agency Merit Selection Plan (MSP).

The HRMPSB shall be primarily responsible for the judicious and objective selection of candidates for appointment in the agency in accordance with the approved Agency Merit Selection Plan [MSP] and shall submit to the appointing officer/authority the top five (5) ranking candidates deemed most qualified for appointment to the vacant position.

Sec. 86. The appointing officer/authority shall be guided by the report of the HRMPSB's assessment of candidates and in the exercise of sound discretion, select insofar as practicable, from among the top five (5) candidates or less, deemed most qualified for appointment to the vacant position, depending on the number of candidates.

Section 3. *Representative of the Governor* – In the absence of the Chairperson, Mr. Everindo L. Esver, Executive Assistant V (Chief of Staff) of the office of the Provincial Governor, is hereby designated as the Principal and Alternate Representative, and shall function in accordance to the Governor's given authority.

Section 4. *Secretariat* – The Provincial Human Resource Management and Development Office shall perform secretariat and technical support function to the HRMPSB.

Section 5. *Functions of the HRMPSB Secretariat* – Section 91 of the CSC Memorandum Circular No. 14, series of 2018 stipulates the functions of the Human Resource Office as the HRMPSB's Secretariat, viz:

Sec. 91. The HRM Office shall perform secretariat and technical support function to the HRMPSB for the comparative assessment and final evaluation of the candidates. It shall also evaluate and analyze results of structured background investigation for second level, supervisory, and executive/managerial positions.

The HRM Officer, as member of the HRMPSB, shall not act as Secretariat to the HRMPSB. For agencies with only one appointed or designated HRM Officer, the agency head shall designate an employee from other units to act as the secretariat.

Section 6. *Repealing Clause* – Any Administrative Order or Executive Order previously issued that is not consistent with the provisions hereof are deemed repealed, amended, or modified accordingly.

Section 7. *Effectivity* – The Executive Order shall take effect immediately upon issuance as stated hereunder.

DONE this 31 day of July, 2023 at the City of Mati, Province of Davao Oriental.


NIÑO SOTERO L. UY, JR.
Governor