



Republic of the Philippines
Province of Davao Oriental
OFFICE OF THE PROVINCIAL GOVERNOR
Capitol Hill, City of Mati
8200 Davao Oriental

Executive Order No. 52, Series of 2023

ORGANIZATION AND CONSTITUTION OF THE PROVINCIAL COMMUNITY-BASED MONITORING SYSTEM (CBMS) COMMITTEE, CBMS CORE TEAM (CCT), DESIGNATION OF PROVINCIAL CBMS FOCAL PERSON, DATA PROTECTION OFFICER (DPO) AND STATISTICIAN, AND DEFINING ROLES AND RESPONSIBILITIES

WHEREAS, CBMS is an organized technology-based system of collecting, processing, and validating necessary disaggregated data that may be used for planning, program implementation, and impact monitoring at the local level while empowering communities to participate in the process. It is a strategy for collecting and updating data on basic sectors and households to help identify priority programs and services for local government units (LGUs);

WHEREAS, Republic Act No. 11315 otherwise known as the Community-Based Monitoring System (CBMS) Act was enacted on April 17, 2019, institutionalizing the conduct of the CBMS in every city and municipality in the country;

WHEREAS, recognizing the non-involvement of the Provincial Government in the CBMS process, which corresponds to the inability in accessing and using the information that the CBMS generates, the same has prompted the PLGU's need to establish its own comprehensive but locally-applicable master database to generate and use reliable indicators along with relative analytics which are also essential in the formulation of the different PLGU plans, budgeting, program implementation and monitoring;

WHEREAS, the Provincial Government of Davao Oriental has appropriated Php 50,000,000.00 for the implementation of the province-wide Community Based Monitoring System (CBMS) Network through a third party service provider and which shall completely adhere to the standards of the Philippine Statistics Authority (PSA) for fiscal year 2023;

WHEREAS, pursuant to section 14 of the RA 11315 the National CBMS Council passed Resolution No.6, Series of 2021 on the establishment of the Provincial and City/Municipal Coordinating Board which shall be responsible for overseeing the CBMS operations in their respective locality, ensuring that logistic and other requirements are in place prior and during the CBMS operations, and resolving issues and concerns encountered in the conduct of CBMS in their jurisdiction;

WHEREAS, there is a need to organize the LGU CBMS Core Team to serve as the technical working group of the Provincial CBMS Committee;

WHEREAS, there shall be a designated CBMS Focal Person, Data Protection Officer and Statistician who will jointly manage the CBMS database in adherence to existing laws, rules and regulations;

NOW, THEREFORE, I, NIÑO SOTERO L. UY, JR., Provincial Governor of Davao Oriental, by the powers vested in me by law, do hereby order the organization and constitution of the Provincial Community-Based Monitoring System (CBMS) Committee, CBMS Core Team (CCT), designation of Provincial CBMS Focal Person, Data Protection Officer (DPO) and Statistician, and defining the roles and responsibilities.

SECTION 1. Composition of the Davao Oriental Community-Based Monitoring System (CBMS) Committee. The Provincial CBMS Committee shall be composed of the following individuals/office:

CHAIRPERSON:	Jonathan E. Templa	Provincial Administrator
CO-CHAIRPERSON:	Freddie C. Bendulo	PPDC
VICE-CHAIRPERSON:	Marybeth V. Irigo	CSO, PAFC
MEMBERS:	Emily P. Tomogdan	OIC-CSS, Davao Oriental
	Orle A. Cabaobao	DILG, Provincial Director
	Everindo L. Esver	Chief of Staff to the Governor
	Engr. Jesusa C. Timbang	PDRRMO
	Karen Lou V. Deloso	PGO - PIO
	Maximino A. Nazareno II	SP Secretary
	Joseph G. Porgatorio	President, LLPDCI-DO
	Perlitisa S. Reyes	CSO, BALDEVCO

SECTION 2. Functions of the Provincial CBMS Committee. The following shall oversee and supervise the compliance and aptness of the following CBMS-related activities:

- 2.1. Facilitate CBMS preparation, implementation and monitoring;
- 2.2. Recommend CBMS data utilization for local planning, policy formulation, project design, socio-economic profile, program/project preparation, implementation and monitoring, target-based interventions and responses, and policy recommendations;
- 2.3. Advocate and apply appropriate and lawful CBMS data dissemination; and
- 2.4. Resolve issues and concerns encountered in the conduct of CBMS.

SECTION 3. CBMS Core Team. The following will act as the Technical Working Group and Secretariat, and shall regularly provide reports and updates to the Provincial CBMS Committee relative to all CBMS activities. The team, will shall be headed by **Ms. Alona B. Celoso**, of Provincial Planning and Development Office (PPDO), shall be composed of designated technical personnel from the Provincial Governor's Office (PGO), Provincial Administrator's Office (PADO), Provincial Information Office (PIO), Provincial Disaster Risk Reduction and Management Office (PDRRMO), and SP Secretary's Office. The following are the roles and responsibilities of the CBMS Core Team:

- 3.1. Develop strategies to ensure accuracy of data and systematic reporting of progress;
- 3.2. Oversee the progress of CBMS implementation of the provincial government;
- 3.3. Ensure adherence to the CBMS timetable to ensure reliability and validity of data in compliance to CBMS related policies and protocols; and
- 3.4. Perform other duties as directed by the committee.

SECTION 4. PLGU CBMS Focal Person. **Mr. Marc Kenneth J. Albite** of the Provincial Planning and Development Office will be the designated PLGU CBMS Focal Point who shall bear the following functions:

- 4.1. Assist in the conduct of provincial level training;
- 4.2. Observe enumerators and discuss any error committed during interviews and provide corresponding solutions to correct these errors;
- 4.3. Conduct re-interviews and other validations with households to check the correctness of the implementation of standard concepts and definitions; and
- 4.4. Monitor the progress of data collection with assistance from the PSA Provincial Office;
- 4.5. Receive and facilitate CBMS related activities which include, but not limited to, requests, dissemination, conventions, data generation and processing, resource mobilization, among others.

SECTION 5. Data Protection Officer (DPO). The designated Data Protection Officer (DPO) for the CBMS data will be **Ms. Marjorie T. Egot** of the Provincial Planning and Development Office (PPDO). She will be provided with technical and logistical support needed to sustain data integrity and protection as recommended by the CCT and approved by the committee. The DPO shall exercise the following functions and responsibilities:

- 5.1. Monitor compliance to the RA 10173 or the Data Privacy Act of 2012, its IRR, and issuances of the National Privacy Commission (NPC), and other applicable laws and policies;
- 5.2. Ensure conduct of the Privacy Impact Assessment;
- 5.3. Advise on complaints and/or exercise of rights by the data subjects;
- 5.4. Ensure proper data breach and security incident management;
- 5.5. Inform and cultivate awareness of privacy and data protection;
- 5.6. Advocate for the development, review, and/or revision of policies and guidelines relating to privacy and data protection;
- 5.7. Serve as a contact person in all matters concerning data privacy or security issues or concerns; and
- 5.8. Cooperate and coordinate with the concerned DPOs and the NPC regarding matters concerning data privacy;
- 5.9. Engage in other activities that will develop and improve capabilities as DPO.

SECTION 6. Statistician. The designated Statistician for the data generation, processing and other analytics of the Provincial CBMS will be *Ms. Relaine L. Villarez* of the Provincial Planning and Development Office (PPDO), who shall manage data by providing technical analysis and reports to the CCT as bases for policy recommendations.

SECTION 7. Technical Assistance to the CBMS Committee and Core Team. All provincial government departments, offices and agencies are hereby enjoined to provide technical assistance, support and cooperation to the committee, and shall attend to the committee's needs as may be called upon.

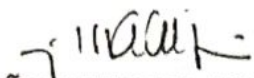
SECTION 8. Sources of funding and operational expenses. All provincial CBMS-related activities and expenditures shall be defrayed and appropriated from sources recommended by the Local Finance Committee (LFC) based on the availability of funds.

Section 9. HONORARIA. Only committee members from the Civil Society Organization (CSO) shall be entitled to receive honoraria, subject to the usual accounting and auditing rules and regulations in the amount of Php 1,500.00 per CSO provided that he/she has attended provincial CBMS-related activities at least once in a month.

SECTION 10. Dissemination. A copy of this order shall be furnished to the Provincial Offices of the Philippine Statistics Authority (PSA) and the Department of the Interior and Local Government (DILG) for their information and guidance.

SECTION 11. Effectivity. This order shall take effect upon approval.

Done this DEC 04 2023 in the City of Mati, Davao Oriental.


NIÑO SOTERO L. UY, JR.
Governor