

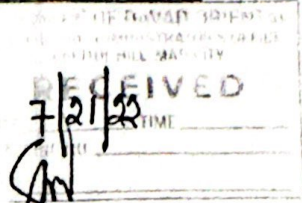


Republic of the Philippines  
Province of Davao Oriental

**OFFICE OF THE PROVINCIAL GOVERNOR**

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**EXECUTIVE ORDER NO. 5**  
Series of 2022

**AMENDING SECTIONS 1.0 AND 2.0 OF EXECUTIVE ORDER NO. 1 SERIES OF 2022, WHICH CREATED THE INPRIME AND MOVEIN TEAMS, DEFINED THEIR COMPOSITION, DUTIES AND FUNCTIONS, BY ADDING A MEMBER TO THE INPRIME TEAM, CREATING ANOTHER TEAM AND PROVIDING FOR ITS DUTIES AND FUNCTIONS**

**WHEREAS**, Executive Order No. 1, Series of 2022, entitled “*Providing for the Creation of Teams on the Monitoring and Evaluation of Infrastructure Projects Implementation and on the Inventory of Motor Vehicles, their Composition, Duties and Functions, and For Other Purposes*” was issued in the exercise of due diligence and responsible property custodianship over the assets of the Provincial Government turned over by the previous to the new leadership;

**WHEREAS**, it is necessary to include the inventory of goods or property or supplies, which covers everything, except real property, such as equipment, furniture, materials for construction, or all items, supplies, materials that may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity;

**WHEREAS**, to effectively carry out the tasks essential for the purpose requires the creation of another team, and since the infrastructure projects being implemented subject to monitoring and evaluation are numerous, the membership of the Infrastructure Projects Implementation Monitoring & Evaluation (InPrIME) Team needs to be augmented.

**NOW THEREFORE, I, CORAZON N. MALANYAON**, Governor of the Province of Davao Oriental, by virtue of the powers vested in me by law, do hereby ORDER:

Section 1.0 is hereby amended to read as follows:

**1.0 CREATION and COMPOSITION.**

1.1 The Infrastructure Projects Implementation Monitoring and Evaluation Team (InPrIME Team) is hereby created and shall be composed of the following:

- Team Leader : xxxxxx
- Vice-Team Leader : xxxxxx
- Members : xxxxxx

Engr. Karla Monica H. Templa, PEO

1.3 The Inventory of Goods, Property or Supplies Team (IGoPS Team), is hereby created and shall be composed of the following:

Team Leader : Mr. Carmelito T. Valles, SAO, PAdO  
Vice-Team Leader : Mr. Michael Allan B. Pontevedra, AA IV, PHRMDO

Members : Ms. Graciella S. Tuazon, AO III, PGSO  
Mr. Benito M. Villacorta, AA III, PAdO

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Section 2.0 is hereby amended to read as follows:

2.0 ***DUTIES and FUNCTIONS.***

2.1 xxxxxx

2.2 xxxxxxxx

2.3 The IGoPS Team shall perform the duties and functions as follows:

- Conduct inspection and ocular verification on delivered goods/property/supplies such as medicines, medical/laboratory equipment and supplies, construction equipment/ tools/materials and supplies, communication equipment, solar lights/lamps, furniture and fixtures, desktop/laptop computers and accessories, agricultural/farm materials and supplies, implements/machineries, (seedlings, fertilizers, etc.), livestock/poultry and veterinary supplies, consumable and perishable items, and other assets.
- Examine/Scrutinize/Check/Inspect all financial (DRs/CRs/ORs, etc.) and administrative (PRs/POs, etc.) documents and supporting attachments pertinent to the delivered goods/property/supplies as to quality, quantity and conformity with specifications, and adherence or compliance to procedures, guidelines and government accounting and auditing rules and regulations.
- Prepare/Submit the Inventory Report, along with the Team's findings/observations and recommendations to the Provincial Governor's Office (PGO).
- Perform such related or similar tasks when so directed or instructed by the Provincial Governor.

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This Executive Order shall take effect immediately upon its approval.

DONE in the City of Mati, Davao Oriental, Philippines, this 20<sup>th</sup> day of July in the year of our Lord, Twenty Hundred and Twenty-Two.

*Graciella S. Tuazon*