



PLGU Davao Oriental Guidelines No.1, s. 2020 on Coronavirus Disease (COVID 19)

In consonance with Presidential Proclamation No. 922 and the national government's code red alert over Coronavirus 2019 (COVID 19), the Provincial Government of Davao Oriental hereby undertakes the following measures:

1. Flag Raising ceremonies every Monday and flag retreats every Friday are canceled. Instead of the flag ceremonies, all provincial government employees across all offices in the provinces are instructed to clean and disinfect their personal spaces and offices, and areas that are frequently used by the public. Heads of offices are mandated to create a regular disinfection schedule for frequently touched surfaces inside their offices.
2. PLGU Employees are banned from receiving personal visitors. Only those who have official transactions with the government are allowed in the offices. PCSU personnel and/or watchmen and other security personnel are also directed to follow strict monitoring of visitors coming in and out of the premises of provincial government offices. Logbooks should contain an additional questionnaire on history of travel abroad or other areas with reports of high cases of COVID 19. These personnel should also conduct a spot temperature check for all visitors.
3. Proper protocol should be followed for visitors exhibiting signs and symptoms of flu and fever and have a history of travel abroad or to places with high rise of COVID cases which include but not limited to barring the said visitors from entering the office premises, referring these visitors to surveillance officers and possibly directing the visitors to the assigned containment areas.;
4. All provincial offices must install a one entrance policy to properly monitor all entrance points. However, in cases where more than one entry is necessary for the immediate delivery of basic services, the head of office must ensure that a personnel be stationed at these points to monitor people who are coming in and out of the office premises to conduct precautionary measures prior to the entrance of visitors and employees alike;

5. All PLGU employees are enjoined to practice good personal hygiene including frequent handwashing and proper cough etiquette as well as to maintain social distancing. Hand sanitizers or alcohol should be made available for the public before entering and leaving the offices;
6. Employees who have shortness of breath, fever, cough, cold and flu-like symptoms shall stay home and have themselves checked by a doctor if the need arises. They should bring a medical certificate certifying that they are fit to work when reporting back to the office.
7. All employees are enjoined to reconsider their travel plans for leisure and vacation. There is a high possibility that vacation leave and authority to travel abroad will not be granted in light of the COVID 19 scare;
8. Official travel (seminars/training) that are sanctioned by the government and other licensing bodies, shall be thoroughly screened. All training/seminars that may be held in abeyance shall be postponed giving due consideration that the delivery of services will not be hampered by this postponement;
9. Employees are prohibited to share food and eating utensils with others during meals in their offices. Everyone is required to bring their own re-usable dining wares;
10. All Organizations, business establishments, and other offices are strongly encouraged to postpone non-essential mass gatherings until June 2020;
11. Establishments (such as but not limited to Banks, hotels, resorts, restaurants, hospitals, places of worship, buses, jeepneys, taxis, ride-sharing vehicles, government offices, schools, malls, theaters, airports, taxi and van terminals, ports, civil courts, fitness gyms, recreational centers, funeral parlors, internet cafes, bars, coffee shops, markets) and all other places where there is a high traffic of people or where people frequently gather should have their daily disinfection protocols for frequently used and touched surfaces. Likewise, places of worship should come out with their guidelines in the conduct of activities for the observance of the lent and Ramadan. All rituals and ceremonies pertaining to these religious activities that can be dispensed with are highly encouraged. Proper food handling during iftar should be observed.
12. Schools are encouraged to accelerate their school calendar and postpone graduation activities to June 2020. However, we shall abide by the official advisory of the Department of Education and Commission on Higher Education.

13. All Araw ng Barangay celebrations shall be postponed until July 1, 2020. However, there shall be no disruption in the delivery of basic government services in the appropriate government building and offices.

14. All are hereby enjoined to review and abide by the DOH advisory pertinent to their organization:

For workplace — DOLE Labor Advisory #4 Series 2020 and DOH Dept. Memo 2020-0056

For Hospitals — DOH Dept. Memo 2020-0035

For Airports and seaports — DOH Dept. Memo 2020-0063

For residential communities — DOH Dept. Memo 2020-0059

For schools — DOH Dept. Memo 2020-0055 and DepEd Memo 15 s. 2020\For hotels and other similar establishments — DOH Dept. Memo 24. 2020-0057

The Province of Davao Oriental is in close coordination with the Department of Health and the Inter Agency Task Force on the Emerging Infectious Disease for localized response and implementation of infection prevention and control measures.

Meanwhile, the public is enjoined to strictly follow these guidelines instituted by the Province.

The Provincial Government of Davao Oriental also enjoins the public to refrain from sharing unverified and unofficial information that may only cause harm and unnecessary panic.

All issuances on COVID 19 shall be coursed through official channels by the Provincial Government of Davao Oriental.

For more information, please call on landline at 087-3884-174 and look for *Dr. Reden V. Bersaldo*, COVID 19 Action Officer for the Province of Davao Oriental.

For widest dissemination.


NELSON L. DAYANGHIRANG
Governor