



EXECUTIVE ORDER NO. 12
Series of 2019

**AN EXECUTIVE ORDER CREATING 2019 LOCAL GOVERNANCE TRANSITION TEAM
FOR THE PROVINCE OF DAVAO ORIENTAL**

WHEREAS, the DILG issued Memorandum No. 2019-39 requiring every Local Government Unit to create a Local Transition Team to be chaired by the Local Chief Executive;

WHEREAS, in view of the forthcoming 2019 midterm elections, it is imperative to prepare for an effective turnover of responsibility to ensure continuity in local governance.

NOW, THEREFORE, I, NELSON L. DAYANGHIRANG, Provincial Governor, by the powers vested in me by the Constitution and existing laws of the Republic of the Philippines, do hereby create the 2019 Local Governance Transition Team for the Province of Davao Oriental.

SECTION 1. Composition

The Local Governance Transition Team shall be composed of the following:

| Composition | Membership |
|--------------------|---|
| Chairperson | : NELSON L. DAYANGHIRANG , Local Chief Executive |
| Vice Chairperson | : FREDDIE C. BENDULO , PPDC-PPDO |
| Members | : ALL PROVINCIAL GOVERNMENT DEPARTMENT HEADS |
| | : YVETTE TOLENTINO-SUNGA , Provincial Director – DILG Davao Oriental |
| | : MARLON MAGNO – Manager, Davao Oriental Market Multi-Purpose Cooperative |

SECTION 2. Duties and Responsibilities of the Local Governance Transition Team

To ensure the smooth local governance transition to the newly-elected or re-elected local officials on June 30, 2019, the Team shall perform the following tasks and responsibilities:

- a. **Conduct an inventory of the following LGU properties:**
 1. Immovable properties such as land, buildings, infrastructure
 2. Movable properties such as vehicles, office equipment, furniture, fixtures and office supply stocks, among others.

b. Gather, secure, and preserve all official documents and/or records of LGU official transactions such as, but not limited to, the following documents:

1. Governance Assessment Report (CY 2018);
2. COA Report (CY 2018).
3. Contracts and Loan Agreements;
4. Comprehensive Development Plan;
5. Local Development Investment Plan;
6. Annual Investment Plan (CY 2019);
7. Comprehensive Land Use or Physical Framework Plan;
8. Capability Development Plan;
9. Executive-Legislative Agenda;
10. Organizational Structures;
11. Inventory of Personnel by Nature of Appointment;
12. Executive Orders; and
13. The following Full Disclosure Policy documents:
 - i. Annual Budget (CY 2019);
 - ii. Statement of Debt Service (CY 2018)
 - iii. Statement of Receipts and Expenditures (CY 2018);
 - iv. Annual Procurement Plan (CY 2019);
 - v. Annual GAD Accomplishment Report (CY 2018);
 - vi. Statement of Cash Flow (CY 2019, 1st Quarter);
 - vii. Bid Results on Civil Works, Goods and Services, and Consulting Services (CY 2019, 1st Quarter);
 - viii. Report of Special Education Fund Utilization (CY 2019, 1st Quarter);
 - ix. Trust Fund Utilization (CY 2019, 1st Quarter);
 - x. Manpower Complement (CY 2019, 1st Quarter);
 - xi. Unliquidated Cash Advances (CY 2019, 1st Quarter);
 - xii. Supplemental Procurement Plan (CY 2019, 1st Quarter);
 - xiii. 20% Component of the IRA Utilization (CY 2019, 1st Quarter); and
 - xiv. Report of Local Disaster Risk Reduction Management Fund Utilization (CY 2019, 1st Quarter).

c. Turnover accountabilities using the prescribed forms;

d. Organize a turnover ceremony, to include a briefing on the Governance Assessment Report and key challenges to the incoming set of officials on June 30, 2019 for a more seamless leadership and management transitions;

e. Ensure the accomplishment and timely submission of Elective Local Official Personnel Data Sheet (ELOPDS) by the incoming officials to be submitted not later than July 8, 2019 to the respective Human Resource Management Office, Office of the Sanggunian and DILG Field Office.


SECTION 3. Repealing Clause:

All other earlier orders and previous issuances contrary or inconsistent herewith are hereby repealed, revoked, rescinded or superseded.

SECTION 4. Effectivity:

This Executive Order shall take effect immediately and shall remain in force until further orders.

Done in the City of Mati, Davao Oriental, Philippines, this APR 03 2019 day of _____
in the Year of Our Lord, Two Thousand and Nineteen.


NELSON L DAYANGHIRANG
Governor

